

CONCORDIA UNIVERSITY

WISCONSIN & ANN ARBOR

CONCORDIA UNIVERSITY STAFF Ed.D. LICI DOCTORAL PROGRAM APPROVAL FORM

Name _____ Date _____

Department _____ Campus _____

Current highest academic degree earned _____ Field _____

Anticipated start date _____ End date _____

1. How does this doctorate relate to your current role and responsibilities at Concordia University?

2. How will this doctorate support and advance the work of your current unit?

By submitting this approval, CU full-time staff member acknowledges:

- A. Ed.D. LICI cohort must have viable enrollment independent of any consideration for CU staff members;
- B. Ed.D. cohort admission decisions for CU staff will not be made until one month prior to scheduled cohort start date;
- C. CU staff members may not represent >25% of an Ed.D. cohort's total enrollment; if there are more staff applicants than available slots, staff will be chosen according to total years of service at CU.
- D. Admitted CU staff members will sign an acknowledgment of total tuition waiver discount received at the start of each academic term during the Ed.D. program;
- E. Admitted CU staff members will be required to serve a minimum of three years at CU following the completion of the program or will be obligated to repay the university the total tuition discount received (or a prorated amount if one or more of the three years of service has been completed at that time).

Approvals

Staff Member	Date
CU Direct Supervisor	Date
CU Administrator (i.e., Vice President of Information Technology)	Date
CU Human Resources Director	Date

Approval of this form signifies eligibility for tuition waiver; see CU Employee Handbook for more information.

Distribution: Original in Human Resource Office file; copies to Staff Member, CU Supervisor, and CU Administrator(s)